

**Nashoba Valley Technical High School**  
**100 Littleton Road**  
**Westford, MA 01886**

**To all Parents and Guardians:**

**We are excited to offer Nashobatech.net Apps and Gmail to Nashoba Valley Technical High School students**

- Google Apps is browser-based so it's easy for teachers and students to work from any computer.
- Students have access to Word, Spreadsheet, Presentation software as well as a Calendar and school Gmail address.
- Storage is web-based. Students will have access to their documents from any internet-based computer.
- Documents can be shared and edited with teachers in a secure environment.
- Our students will gain practice using current technology applications and tools
- Students gain the ability to work on common, no-cost tools on their own documents both at school and outside of school
- Facilitates "paperless" transfer of work between students and teachers
- Ensures the safety of our students, with Nashobatech Apps student domain is "closed." This means that students can only e-mail and share documents with their teachers and other students within the school. The applications also have spam filtering enabled.
- These are just a few highlights of the Nashobatech.net Apps. Please visit the Google Apps website to see an extensive list of the capabilities. <http://www.google.com/apps/intl/en/edu/k12.html>
- Please fill out and return the attached student Google Apps permission form with your child to allow your child access to Google Apps for Nashoba Valley Technical High School.

*Student Google Apps Permission Form 2018-2019*

Nashoba Valley Technical School District has the ability to create accounts for all students to collaborate using our custom implementation of Google Apps for Education. These accounts will be used for school related projects. The rules governing proper electronic communications by students are included in the Technology Acceptable Use Policy. Once accounts are assigned, students gain access to the wealth of collaborative tools available through Google Apps. However, no student will be assigned an account without parent or guardian approval.

This account allows your student access to Google Docs (word processor, spreadsheet, and presentation software), email, calendar, website authoring tools, plus additional services. This will allow your student to collaborate with teachers and other students as well as share information with family, friends, and other Internet users.

Official Email Address: Students will be assigned a student email account.

Conduct: Students are responsible for good behavior just as they are in a traditional school building. It is illegal to use obscene, profane, threatening, or disrespectful language. Communication with others should always be course related. Students should notify the teacher of anything inappropriate or anything that makes them uncomfortable. Bullying will not be tolerated and the privacy of others should be respected at all times.

Access Restriction: Access to and use of Google Apps for Education is a privilege accorded at the discretion of Nashoba Valley Technical High School. The District maintains the right to immediately withdraw the access and use of the account when there is reason to believe that violations of law or District School Committee policies have occurred. In such cases, the alleged violation will be referred for further investigation and application of necessary consequences as indicated in the Student Handbook.

Security: Nashoba Valley Technical High School does not guarantee the security of electronic files located on Google systems. Although Google does have a powerful content filter in place, the school cannot assure that users will not be exposed to non-educational material.

Privacy: Nashoba Valley Technical High School reserves the right to access and review content in the Google Apps for Education system at any time. The District School Committee policies comply with all state and federal privacy laws.

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We are asking your permission to provide a Google Apps account to your child. Please fill out and return this permission slip. The student Google Apps account will remain in effect until written notice is submitted to the school or the student is no longer enrolled.

**Student Google Apps Permission Form**

2018-2019

**Student Name:** \_\_\_\_\_

**Year of Graduation:** \_\_\_\_\_

**Technical Area:** \_\_\_\_\_

\_\_\_\_ I agree to adhere to the guidelines stated above for use of my Google Apps account.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Parent/Guardian Sponsor**

1. I have discussed with my son/daughter his/her responsibilities regarding the use of Nashoba Valley Technical High School Google Apps account.
2. My son/daughter understands and agrees to follow the guidelines stated above for the use of Google Apps accounts.
3. I understand that any violation by my son/daughter of the guidelines may result in the suspension or revocation of his/her Google Apps account, school disciplinary action and, if warranted, referral to law enforcement authorities.
4. I will not hold Nashoba Valley Technical High School liable or responsible for any materials my son/daughter accesses, acquires or transmits via the Nashoba Valley Technical High School Google Apps Account.

\_\_\_\_ I give permission for my child to be assigned a Google Apps account.

**Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_